



## **Policy for Participation in COSTHA Air Carrier Roundtable Meetings and Membership**

The Council on Safe Transportation of Hazardous Articles, Inc. (COSTHA) Air Carrier Roundtable (ACRT) is a group of COSTHA member certificated air carrier companies that by the nature of their companies share a special interest in specific regulatory issues. Currently the group is comprised of COSTHA members that are certificated cargo, passenger, regional, national, international air carriers, helicopter operators, as well as entities with private fleets that are active in the air operations with safety and compliance responsibilities related to dangerous goods.

The air carrier's representative participating in the ACRT must have direct responsibility for the hazardous materials/dangerous goods program(s) for their respective airline.

ACRT members restrict participation in their meetings to facilitate open dialogue related to their operations safety objectives, policies, and procedures. The ACRT activities focus on engagement and participation on issues encountered by air carriers in their operations, not issues between air carriers and shippers. Therefore, ACRT meetings are structured such that regulatory and legislative representatives and guests are invited to participate in designated timeframes for their meetings.

- All entities (i.e., shippers, suppliers, trade associations, union groups, Indirect Air Carriers (IAC), ground handling agents, contracted service providers, etc.) interested in participating and/or presenting during an ACRT meeting must submit discussion topics for review and approval by the ACRT management team and COSTHA Staff. If approved, these entities would be invited by COSTHA Staff to a specific ACRT meeting. Approval for one ACRT meeting does not indicate approval for all ACRT activities.
  - If approached by a union group, COSTHA will ask for a list of topics that they would like to discuss and approach other union groups to see if they would also like to participate to encourage a greater level of interaction.
- ACRT members must submit a written request for approval to COSTHA for a representative from a contracted service provider or consultant to participate on their behalf in the ACRT. This request must be approved by the ACRT management team and COSTHA staff to participate in the ACRT meetings.
  - If the approved representative from the contract service provider changes, this approval is not automatically transferable to a new representative from this company. A new written approval must be submitted from the ACRT member company for this new representative.
- Designated COSTHA member aviation industry groups such as IATA and A4A have been approved to attend designated times during the ACRT meetings.